

The Riviera Suite

Function room & Bar
Watermead, Aylesbury, HP19 0FU
Tel: 01296 399 699
Fax: 01296 43 22 88



FUNCTION ROOM APPLICATION FORM

(Minimum 50 people, Fri/Sat 70 people)

DATE OF FUNCTION:.....
NAME:.....
ADDRESS:.....Postcode.....
TELEPHONE (HOME)..... (WORK).....
GUEST ARRIVAL:..... Number of people (approx).....
Nature of function (for birthday celebration, please state the age):.....

Fees:

Venue hire: JAN-NOV; £495 (Friday & Saturday) **incl. DJ**
£280 (Sunday & Bank Holiday), £190 (Monday to Thursday), DJ prices available on request
Daytime (12p.m. - 5p.m.), evening (7p.m. - 12a.m.) an extra charge of £200 between the hours of day & evening.

A non-refundable deposit of 50% of the total amount is payable on acceptance of the booking.

The total payment (non-refundable) is due 6 weeks before the function.

A refundable security deposit of £300.00 is required before the function. Please note any damage to the property and excessive breakages will be deducted from. Security deposit will be returned to the organiser the next day providing there are no damages. If paid by cash, cash will be returned, if paid by cheque, your cheque will be bank and Riviera cheque will be given to you.

Function Closing Time: 12 a.m.; Additional one hour on request (Friday/Saturday only): **£150**

We supply bar staff. **No drinks and food from outside are permitted on the premises.** Children are allowed, only under supervision of delegated person introduced to management of The Riviera before the function. Otherwise, The Riviera takes no responsibility.

We leave our customers to do their own decoration if they wish, providing it's cleared and taken away after the party. If there is refusal to clear after, cost of the cleaning will be charged. No party poppers or confetti.

Additional requirements (e.g. disco, band, singer, catering, decoration, fire work)

Buffet: £..... Forpeople to be served at

Please note that buffet will be cleared after 3 hours but no later than 11p.m. should you wish to take some food with you, please arrange this before your party.

The Riviera reserve the right to place the relevant security measures necessary at the extra cost to the party organiser

Any person barred under the Aylesbury & Chiltern Pub Watch Scheme or previously had negative connections with The Riviera will be refused access to the premises.

Total agreed: £..... Deposit paid: £..... Date:

VAT at 15%: £.....

Total: £..... Balance due: £..... Before

:
Security deposit of £300

I accept the terms and conditions agreed and accept responsibility for the behaviour of attendees at my function with particular regard to observance of the Licensing Act (1964).

Signed..... Date:.....

The Riviera Suite

Buffet Menu

*Fri / Sat minimum 70 people
Sun – Thu minimum 50 people*

£6.99 per person

*Selection of breads
Selection of Mediterranean dips
Olives & Feta Cheese & Gherkins
Sausage rolls
Selection of filled croissants
Cocktail sausages
Mix Salad leaves
Crisp & peanuts on the tables*

£ 10.99 per person

*Selection of breads
Selection of Mediterranean dips
Olives & Feta Cheese & Gherkins
Antipasti
Cocktail sausages
Coleslaw
Mix salad leaves
Cheese Board
Pate Board
Chicken pieces
Crisp & peanuts on the tables*

£15.99 per person

*Selection of breads
Chicken Curry
Chilli Con Carne
Fluffy Basmati Rice & Berries
Mixed salad leaves
Crisp & peanuts on the tables*

Dessert: additional £3.00 per person. Please ask for variety.

Subject to change without notice, depends on availability and season

VAT at 15% will be added on all the prices, and may be subject to an increase following any change in legislation